



# APS

Agri-Placement Services, Inc.

## NON-DAIRY EMPLOYEE REQUEST FORM

<b>Business Name:</b>	<b>Business Address:</b>
<b>Contact Person(s):</b>	<b>Email(s):</b>
<b>Phone Number(s):</b>	
<b>Number of Entry Level Employees Needed:</b>	<b>Work Shift for New Employee(s):</b>
<b>Date Needed:</b>	<b>Job Duration:</b>
<b>Please briefly describe your business and the tasks to be performed (<i>attach additional sheets as necessary</i>):</b>	
<b>Equipment Operation Skills Needed (<i>attach additional sheets as necessary</i>):</b>	
<b>Housing:</b>	
1. Housing Location	<input type="checkbox"/> On-site <input type="checkbox"/> ___mile(s) from operation
2. Heat, Electricity, Clean Water	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Smoke Detectors (All Bedrooms)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Carbon Monoxide Detector (1 Central)	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. First Aid Kit	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. 2:A Fire Extinguisher	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Telephone	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Stove, Refrigerator	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Dishes, Glasses, Cooking Utensils	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Vacuum Cleaner, Broom, Cleaning Tools	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Kitchen Table and Chairs	<input type="checkbox"/> Yes <input type="checkbox"/> No
12. Dressers, Beds w/Linens & Blankets; Bath Towels	<input type="checkbox"/> Yes <input type="checkbox"/> No
13. Living Room Couch or Chair	<input type="checkbox"/> Yes <input type="checkbox"/> No
14. TV with Satellite or Cable (Spanish channels)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Please provide three references:</b>	
Name:	Phone:
Name:	Phone:
Name:	Phone:
<b>Please provide other information that could help us identify and train prospective employee(s):</b>	

**P.O. Box 375, Macedon, NY 14502  
Phone/Fax: (315) 986-4738**